

## **IAEM Faith-Based Caucus Policy Guidelines**

Approved Date: August 30, 2023

### **Membership Eligibility Requirements**

An IAEM-USA member in good standing shall become a member of the group through the method established by the IAEM-USA Administrative Policies and Procedures (APPs), and shall remain a member of the group in perpetuity, while eligibility requirements continue to be met, or until such time that the member indicates their desire to end membership in the group. All members who meet these eligibility requirements are Voting Members.

### **Group Leadership**

The criteria and selection process outlined in these policy guidelines shall be the basis for the annual formal recommendation to the incoming IAEM-USA Board of Directors for the appointment of the group's Chair and Vice Chair[s].

Nominees for elected leadership roles may be nominated by any Voting Member, including themselves, and such nomination must be submitted to the group's staff liaison to verify eligibility for the desired role.

The group leadership shall have the following composition:

#### ***Chair***

1. Eligibility:
  - a. Must be a Voting Member
  - b. Can fulfill the duties of the role
  - c. Must be an active participant of the IAEM Faith Based Caucus, in good standing, for one year prior to being able to serve in the Chair role.
  - d. Actively engaged with fostering relationships with and enhancing preparedness of faith-based organizations as it relates to emergency preparedness, response and recovery initiatives. This may include serving as a project lead, working group member, or other official representative on behalf of the emergency management community to help advance engagement of faith-based organizations.
2. Selection Process: Selection shall be made by a private ballot using a suitable method of voting as determined by the group leadership, and shall be made available to all Voting Members of the Caucus.
3. Vacancies: Vice Chair automatically becomes Chair

#### ***Vice Chair***

1. Eligibility:
  - a. Must be a Voting Member
  - b. Can fulfill the duties of the role

- c. Must be an active participant of the IAEM Faith Based Caucus, in good standing, for one year prior to being able to serve in the Vice Chair role.
  - d. Actively engaged with fostering relationships with and enhancing preparedness of faith-based organizations as it relates to emergency preparedness, response and recovery initiatives. This may include serving as a project lead, working group member, or other official representative on behalf of the emergency management community to help advance engagement of faith-based organizations.
2. Selection Process: Selection shall be made by a private ballot using a suitable method of voting as determined by the group leadership, and shall be made available to all Voting Members of the Caucus.
3. Vacancies: In the event the current member vacates the Vice Chair role prior to his / her term expiring, the IAEM Faith-Based Caucus will conduct a special election to fill the Vice Chair role. Candidates must meet the eligibility metrics outlined within this document to be considered during the special election.