



2025 IAEM Part-Time Graduate Student Scholarship Application Checklist

In addition to submitting the formal application, **all** documentation listed below must be provided to the Scholarship Commission for the application file to be complete. Items may be uploaded to the Scholarship Portal by the student applicant or be sent directly to the Scholarship Program from the institution or references. **Be sure to follow the submission requirements in the Scholarship Application Instructions.** Student applicants are responsible for ensuring that the Scholarship Program receives all required documentation by the **deadline of 11:59:59 p.m. EDT, May 30, 2025.**

- Student verification from the University Registrar.
- Official transcript (must be emailed to dawn@iaem.com from the Registrar or a secure link for the document to be downloaded provided to dawn@iaem.com).
- Resume
- At least three reference letters - **one reference must be from a university faculty member, and one must be from an employer/volunteer leader.**
 - *Faculty letter should verify that you are in the program and document your success.*
 - *Employer/Volunteer leader letter should provide information on how many hours per month you work/volunteer and how the student has benefitted the organization/employer. Information on how the organization/employer relates to emergency management will enhance the letter.*
- Two essays responding to the questions below. **Be sure to follow the instructions for submitting the essays in the Application Instructions.**
 1. Describe a current emergency management issue facing communities today. Explain the key challenges associated with this issue and its potential impacts. Then, propose a policy action by the government that could help address the issue. Your response should include an evidence-based rationale for your proposed policy and how it could improve emergency preparedness, response, recovery, or mitigation efforts. Be sure to cite credible resources using a common and consistent formatting style (i.e., APA, MLS, Chicago).
 2. The concept of disaster resilience is closely linked to the profession of emergency management. Some argue that a greater focus on and investment in resilience is the key to disaster risk reduction and community well-being. Multiple researchers propose models and frameworks addressing resilience, incorporating concepts including social vulnerability, redundancy, and networks. Please define resilience as it relates to the disaster context and discuss how it intersects or does not intersect with the emergency management profession. Be sure to cite credible resources using a common and consistent formatting style (i.e., APA, MLS, Chicago).
- List of Awards & Training Certificates (optional – list each award or certified training on a master list and provide backup to demonstrate completion or receipt).